

*School Based Planning Team: Henry Hudson School #28  
Rolling Agenda for 2019-2020 School Year*

## Work Plan

Meeting Date	Objectives for this Meeting	Next Steps to Complete in time for this Meeting
9/19/19	<ul style="list-style-type: none"> <li>I can review the flow chart of the various teams that are supporting our instructional work.</li> <li>I can review the indicators for Receivership and discuss our goals and targets for the 19-20 school year.</li> <li>I can review the data-wise district initiative and introduce the Step One Rubric.</li> </ul>	•

## 9/19/19 Roles

Facilitator	Time Keeper	Note Taker	Minutes Approved By	Next Steps Tracker	Next Meeting
Ladd	Golder	Doell/Schmidt		Doell	

## Minutes

Time	Mins.	Activity
		Check-in: Reviewed RCSD Group Norms
		<p><b>Objective:</b></p> <ul style="list-style-type: none"> <li>I can review the flow chart of the various teams that are supporting our instructional work.</li> </ul> <p>SBPT meets once a month to discuss and vote.</p> <p>Under SBPT are two 'branches': CET Receivership Community Team (brings data back to the community and relay info on the receivership process) and Instructional Leadership team (take the indicators and data to report to the CET team and SBPT)</p> <p>There are sub-committees under the instructional team. Each team has a leader and their job is to monitor the data for the subject they are heading.</p> <p>Building Committee: Meets to discuss non instructional items under the contract.</p>
		<p><b>Objective:</b></p> <ul style="list-style-type: none"> <li>I can review the indicators for Receivership and discuss our goals and targets for the 19-20 school year.</li> </ul> <p>Out of the 11 indicators we met 9 of the indicators. The data below shows 2017-2018 baseline, 2018-2019 Target, 2018-2019 Results</p> <p>The 2 not met are:</p> <ol style="list-style-type: none"> <li>Science 2017-2018 (133.9) 2018-2019 Target (138.9) Results: 111.89</li> </ol>

	<p>2. Attendance 2017-2018 (38%) 2018-2019 Target (36%) Results: 41.4%</p> <p>The 9 met are:</p> <ol style="list-style-type: none"> <li>1. 3-8 All students ELA MGP (compare to other students in the state) 2017-2018 (45.7) 2018-2019 Target (46.7) Results: 51.4</li> <li>2. 3-8 All students Math MGP (compare to other students in the state) 2017-2018 (46.9) 2018-2019 Target (47.9) results: 50.4</li> <li>3. 3-8 All students ELA Core 2017-2018 (57.7) 2018-2019 Target (62.7) Results: 65.52</li> <li>4. 3-8 All students Math Core 2017-2018 (47.3) 2018-2019 Target (52.3) Results: 61.63</li> <li>5. Plan for implement Community School Model</li> <li>6. Family and Community Engagement (Tenet 6)</li> <li>7. 200 Hours of Extended Day Learning Time</li> <li>8. 3-8 ELA ED (Economically Disadvantaged) Core 2017-2018 (54.2) 2018-2019 Target (58.7) Results:63.66</li> <li>9. 3-8 Math ED Core 2017-2018 (45.4) 2018-2019 (50.4) Results: 59.64</li> </ol> <p>All SBPT participants completed noticings/wonderings about the data</p>
	<p><b>Objective:</b></p> <ul style="list-style-type: none"> <li>• I can review the data-wise district initiative and introduce the Step One Rubric.</li> </ul> <p>Compared data between our school's growth and district growth – ELA, Math</p> <p>Data Wise book: 8 steps, whole year to go through</p> <p>Step 1 Organize for Collaborative work:</p> <ul style="list-style-type: none"> <li>○ Adopt an improvement process</li> <li>○ Build a strong system of teams</li> <li>○ Make time for collaborative work</li> <li>○ Set expectations for effective meetings</li> <li>○ Set norms for collaborative work</li> <li>○ Acknowledge work style preferences</li> <li>○ Create a data inventory</li> <li>○ Create an inventory of instructional initiatives</li> </ul>
	<p>Professional Development</p> <ol style="list-style-type: none"> <li>1. Vertical Alignment, Supporting Algebra for All (submitted by Snyder) - approved</li> <li>2. Bilingual Vertical Team Grades 3 – 6 (submitted by J. Ventura) - approved</li> </ol>
	<p><b>SBPT upcoming Dates:</b></p> <p><b>Thursdays (4-5:30)</b></p> <p><b>Snacks</b></p> <p><b>Oct. 3<sup>rd</sup></b> (Doell and Nelson)</p> <p><b>Nov. 7<sup>th</sup></b> (Golder and Burleigh)</p> <p><b>Dec. 5<sup>th</sup></b> (Polonia and Harrington)</p> <p><b>Jan. 9<sup>th</sup></b> (Thoresen and Morrow)</p> <p><b>Feb. 6<sup>th</sup></b> (Ladd and DeWitz)</p> <p><b>Mar. 5<sup>th</sup></b> (Speranza and Schmidt)</p> <p><b>Apr. 2<sup>nd</sup></b> (Doell and Nelson)</p> <p><b>May 7<sup>th</sup></b> (Golder and Burleigh)</p> <p><b>June 4<sup>th</sup></b> (Polonia and Harrington)</p> <p><b>June 18<sup>th</sup></b> (Ms. Ladd)</p>
	<p><b>Review next steps and objectives of next meeting</b></p> <p><b>Review norms and tasks.</b></p>
	<p><b>Discuss what worked well about this meeting and what we would like to change next time</b></p>

		Plus:
		Delta:

# Attendance and Members

	7/26	8/22	9/19										
<b>Admin</b>													
S. Ladd	X	X	X										
J. Dewitz	X												
B. Harrington	X	X	X										
D. Polonia		X	X										
<b>Teachers</b>													
C. Doell	X	X	X										
K. Neslon	X	X											
J. Ventura	X												
K. Schmidt		X	X										
D. Speranza		X	X										
C. Morrow		X	X										
B. Constantino		X											
M. Golder			X										
K. Thoresen			X										
<b>TA/Para</b>													
<b>Parent Liason</b>													
Carmen Torres													
<b>Parents</b>													
J. Moughan			X										
Mr. Williams													
<b>Guests</b>													

## Archived Meetings

Meeting Date	Objectives for this Meeting	Next Steps to Complete in time for this Meeting
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<b>7/31/19</b> <b>(2:00)</b>	<ul style="list-style-type: none"> <li>● I can identify key components of our quarterly review.</li> <li>● I can align my day to day work with our instructional priority.</li> </ul>	<ul style="list-style-type: none"> <li>●</li> </ul>
<b>8/22/19</b> <b>(1:00)</b>	<ul style="list-style-type: none"> <li>● I can review, explain and highlight the Tenet 6 rubric.</li> <li>● I can review our data from the 19-19 school year.</li> <li>● I can explain the Rochester Instructional Learning Framework.</li> <li>●</li> </ul>	<ul style="list-style-type: none"> <li>● Read and look at the instructional part of the Quarterly Report.</li> </ul>

Cut row from the "Upcoming Meetings" table at the top of this document once a meeting is over and paste here to create a record of completed tasks and objectives for this series of meetings.